

# Coaches/Team Manager: Online Registration Instructions for Old Account but New User

Please read all instructions below to learn how to register your son or daughter.

## Steps to complete online registration:

1. Head toward the Inter Tribal Sports website. For new users select **Login** in the top right-hand corner of the site.



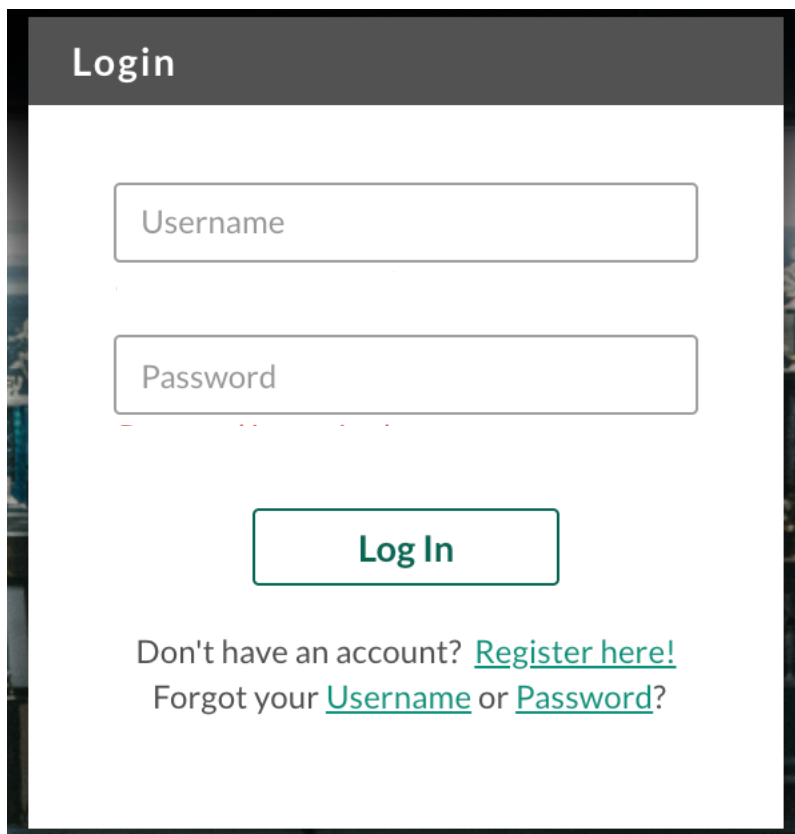
2. Enter **User name** and **Password**. Then select **Log In**.

Important Note: Forgot Username/password?

If an account was created but user name/password was lost you can contact ITS.



OR

Click the '**Forgot Username or Password**' link to have these items sent to the email address you previously used to create this account.

A screenshot of the 'Login' form. The form has a dark grey header with the word 'Login' in white. Below the header are two white input fields with grey borders: the first is labeled 'Username' and the second is labeled 'Password'. Below the input fields is a green button with the text 'Log In'. At the bottom of the form, there is text that reads: 'Don't have an account? [Register here!](#) Forgot your [Username](#) or [Password](#)?'. The entire form is framed by a thick black border.

### 3. Players Only:

For returning players or new player select **# Programs Available!** or select **Register Now!** in the top left-hand side. For only returning players and no new players go to Step 6. For both new and returning players go to step 5)

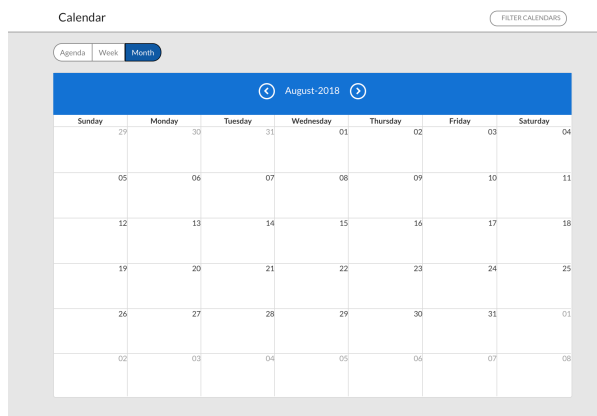
Note: Select  to add or edit a player info, select the  to edit player information.

### Volunteers Only:

If registering for volunteer(s), select **Volunteer Opportunities** or on the left-hand side **Volunteer**. Go to Step 6.

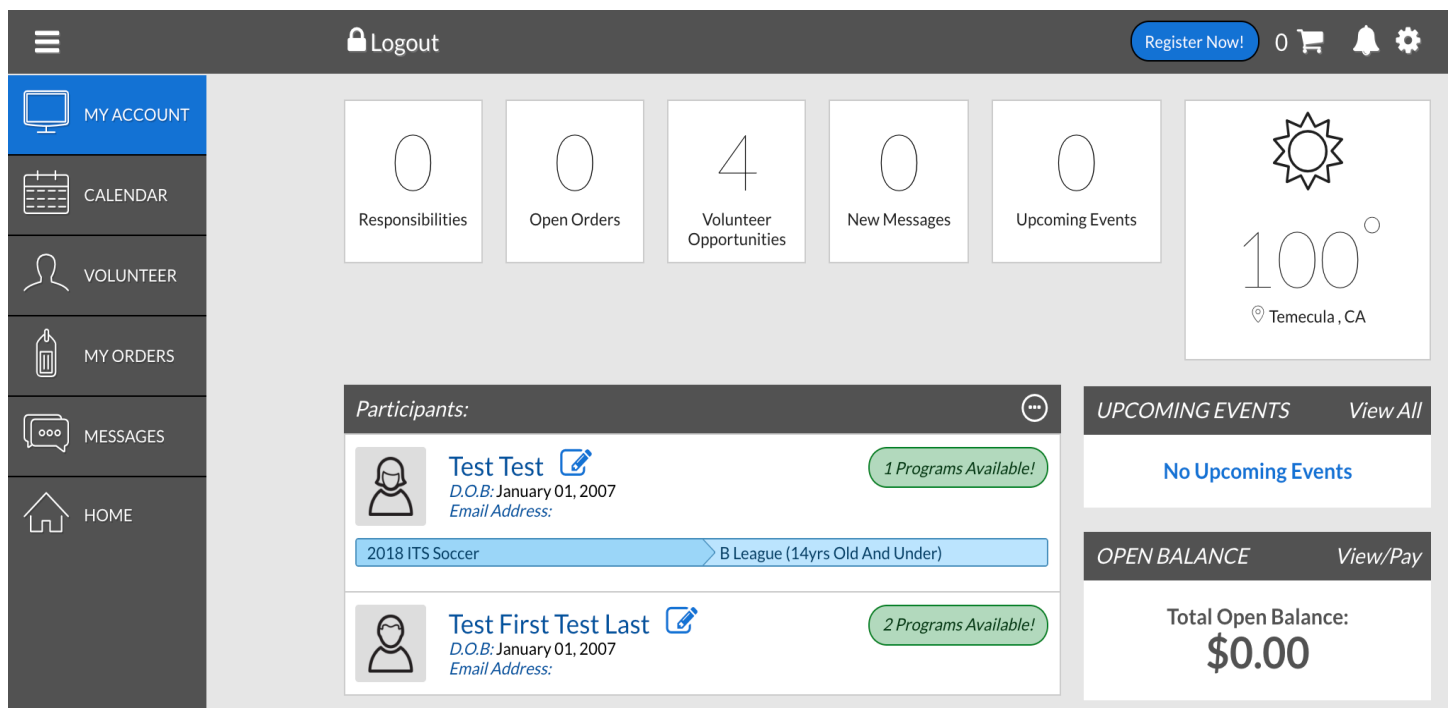
### Calendar:

To view schedule for the season, on the left-hand side select **Calendar**.



### Home:

To view the ITS website, on the left-hand side select **Home**.



4. For returning players, **Select** the correct Program and League to sign the player for. Select **Continue** when ready. Go to Step 5.

NOTE: If the league is not visible than the player's is (1) not eligible due to age or (2) the player has already registered for that league.

IS Inter's Available Programs		
2018 ITS Soccer	Price	
1 B League (14yrs old and under) <a href="#">View Description</a>	\$0.00	<b>Selected</b>
2 C League (11yrs old and under) <a href="#">View Description</a>	\$0.00	Select

I2 Inter 2'S Available Programs		
2018 ITS Soccer	Price	
1 B League (14yrs old and under) <a href="#">View Description</a>	\$0.00	<b>Selected</b>

TT Test's Available Programs		
2018 ITS Soccer	Price	
1 C League (11yrs old and under) <a href="#">View Description</a>	\$0.00	<b>Selected</b>

Back
+ New Participant
Continue

#### Order Summary

Registration	\$0.00
<b>Cart Subtotal</b>	<b>\$0.00</b>

**View Cart**

---

#### Need Help?

Inter Tribal Sports  
40880 County Center Dr., Suite K  
Temecula, California 92591  
Phone: 951-719-3444  
[info@intertribalsports.org](mailto:info@intertribalsports.org)

DICK'S Team Sports HQ (powered by Blue Sombrero) is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration F.A.Q.](#)

For new players select the **+ New Participant** and fill out the **New Participant Information** section. If multiple new players need to be registered select **+ New Participants** and fill out the **New Participants Information** section until finished. Select **Continue** when everything is complete. Go to step 5.

New Participant Information		Order Summary				
<p><b>Are you also the participant?</b> Yes <input type="radio"/> No <input checked="" type="radio"/></p> <p><b>New Participant Name</b> Please upload the participant's photo &amp; fill out their information below</p> <p>Gender* <input type="text" value="Female"/></p> <p>Legal First Name* <input type="text" value="Test First Name"/> <small>35 Characters Remaining</small></p> <p>Middle Initial <input type="text"/></p> <p>Legal Last Name* <input type="text" value="Test Last Name"/> <small>36 Characters Remaining</small></p> <p>Suffix <input type="text"/> <small>5 Characters Remaining</small></p> <p>Date of Birth* <input type="text" value="Jan"/> <input type="text" value="1"/> <input type="text" value="2007"/></p> <p>Birth Certificate* <input type="text" value="636687400715805688_birth certificate seen.jpeg"/></p> <p>Email Address <input type="text"/> <small>100 Characters Remaining</small></p> <p>Cell Phone <input type="text"/></p> <p><b>Is the participant's address the same as the primary account holder's address?</b> Yes <input checked="" type="radio"/> No <input type="radio"/></p> <p>Street* <input type="text" value="40880 County Center Drive, Suite K"/></p> <p>Unit# <input type="text"/></p> <p>City* <input type="text" value="Temecula"/></p> <p>State* <input type="text" value="California"/></p> <p>Zip Code* <input type="text" value="92591"/></p>		<table border="1"> <tr> <td>Registration</td> <td>\$0.00</td> </tr> <tr> <td><b>Cart Subtotal</b></td> <td><b>\$0.00</b></td> </tr> </table> <p style="text-align: center;"><b>View Cart</b></p> <hr/> <h4>Need Help?</h4> <p>Inter Tribal Sports 40880 County Center Dr., Suite K Temecula, California 92591 Phone: 951-719-3444 <a href="mailto:info@intertribalsports.org">info@intertribalsports.org</a></p> <p>DICK'S Team Sports HQ (powered by Blue Sombrero) is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our <a href="#">Registration F.A.Q.</a></p>	Registration	\$0.00	<b>Cart Subtotal</b>	<b>\$0.00</b>
Registration	\$0.00					
<b>Cart Subtotal</b>	<b>\$0.00</b>					

Back
+ New Participant
Continue

5. For every individual that needs to be registered, fill out all **Registration Information**. Select **Continue** when ready. Go to step 7.

TT Test's Registration Information		Order Summary
Emergency Contact First Name	<input type="text" value="Raymond"/>	Registration \$0.00
Emergency Contact Last Name	<input type="text" value="Santiago"/>	Cart Subtotal \$0.00
Emergency Contact Phone Number*	<input type="text" value="951"/> <input type="text" value="719"/> <input type="text" value="3444"/>	<a href="#">View Cart</a>
<b>1</b> 2018 ITS Soccer > B League (14yrs old and under) > Test Test		
New or Returning? *	<input type="radio"/> New <input type="radio"/> Returning	
Tribe Playing For: *	<input type="text"/>	50 Characters Remaining
Agreement, Waiver and Release	<p>Agreement, Waiver, and Release: In consideration for being permitted by Inter Tribal Sports, Inc. to participate in the above sports activity, I hereby waive, release, and discharge any and all claims for damages for loss, personal injury, death, or property damage which I may have as a result of participation in said activity. This release is intended to discharge Inter Tribal Sports, Inc. (including its members, officers, employees and agents), its sponsors, host sites, and the above persons or entities free and harmless from any loss liability, damage, cost, or expense which may occur as the result of an injury or property damage that I may sustain while participating in said activity.</p>	
I accept*	<input type="checkbox"/>	
Age Verification	<p>Age verification is subject to confirmation by ITS league officials or Board of Directors and only needs to be submitted once and will be valid for the duration of a participant's involvement in most ITS programs. A copy of the proper documentation must be provided in one of the following forms: birth certificate, immunization record, passport, school ID (with birth date), Tribal ID, Amber Alert card, or driver's license. Individuals may not participate until age verification can be confirmed.</p>	
I accept*	<input type="checkbox"/>	
Consent to Treat Minor	<p>I authorize paramedics and emergency personnel to transfer and treat said minor in the event that a parent/guardian cannot be reached. I further understand that all costs of paramedic transportation, hospitalization, and any examination, x-ray, or treatment provided in relation to this authorization shall be borne by parent/guardian.</p>	
I accept*	<input type="checkbox"/>	
Media Release	<p>I give permission for my child's name and/or picture to be released for use in ITS publications, on the ITS website or in news production/publications.</p> <p>TO OPT OUT: you must submit a written request to Inter Tribal Sports, 42232 Rio Nedo, Suite A, Temecula, CA 92590.</p>	
I accept*	<input type="checkbox"/>	
IF YOU ARE 18 YEARS OLD PLEASE AGREE TO THE PLAYERS ACKNOWLEDGEMENT	<p>I understand that I am participating in a youth program (18 and under) organized by Inter Tribal Sports, Inc. As an 18 year old, I acknowledge and accept full responsibility for my own actions and behavior during the program. I further understand that I will be playing with and competing against minors; furthermore as an adult I may be held liable for and/or prosecuted for any damage to property or injury to persons, whether intentional or not, or any illegal or irresponsible activity.</p>	
I accept*	<input type="checkbox"/>	
Tribal Team Transfer Notice	<p>In the event your first choice team is not participating in the season, pending space availability and approval from the secondary tribe, participants may elect to play on a different team.</p> <p>Age verification is subject to confirmation by ITS league officials or Board of Directors and only needs to be submitted once and will be valid for the duration of a participant's involvement in most ITS programs. A copy of the proper documentation must be provided in one of the following forms: birth certificate, immunization record, passport, school ID (with birth date), Tribal ID, Amber Alert card, or driver's license. Individuals may not participate until age verification can be confirmed.</p> <p>Revised August 2015.</p>	
I accept*	<input type="checkbox"/>	
<a href="#">Back</a>	<a href="#">Continue</a>	

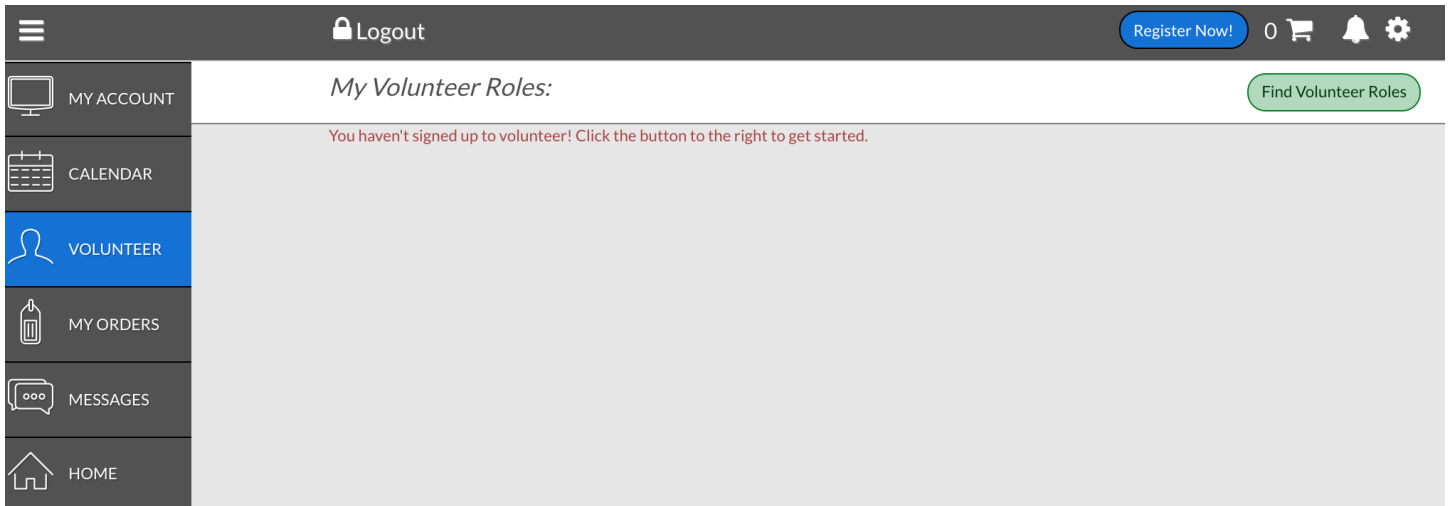
Order Summary	
Registration	\$0.00
Cart Subtotal	\$0.00
<a href="#">View Cart</a>	

**Need Help?**

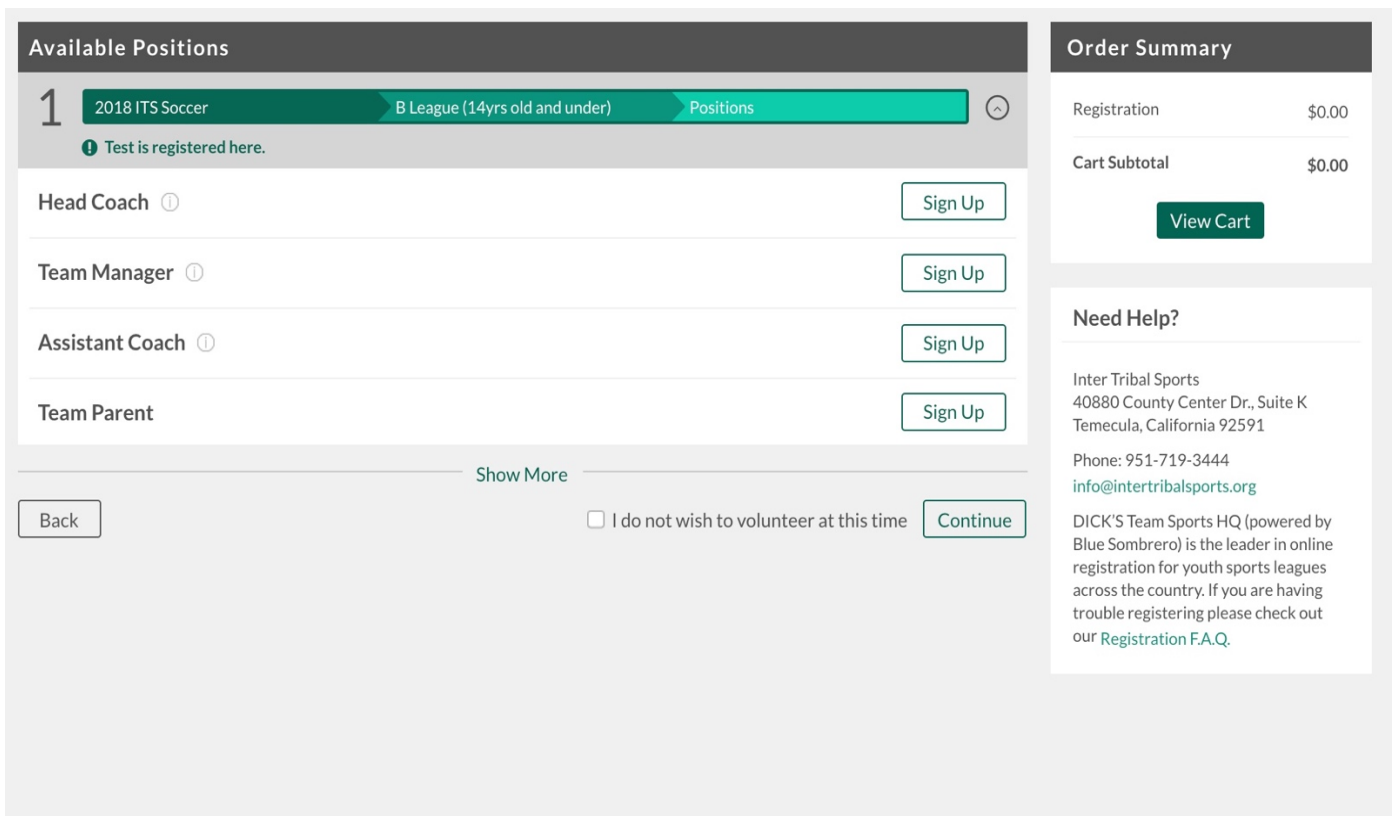
Inter Tribal Sports  
 40880 County Center Dr., Suite K  
 Temecula, California 92591  
 Phone: 951-719-3444  
 info@intertribalsports.org

DICK'S Team Sports HQ (powered by Blue Sombrero) is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration F.A.Q.](#)

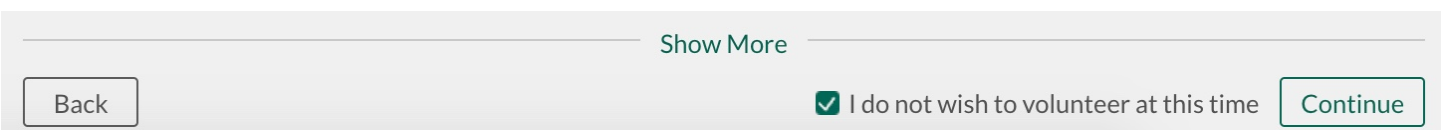
## 6. Select Find Volunteer Roles



7. Sign up to volunteer (AKA Coach/Team Manager/Team Parent) on the **Available Program Positions** page. If the position isn't available select **Show More** and continue to step 8. If the position is available, select **Sign Up**, select **Continue** and skip to step 9.



If you DO NOT wish to volunteer, mark the box 'I do not wish to volunteer at this time' below, select **Continue** and skip to step 12.



8. Sign up to volunteer (AKA Coach/Team Manager/Team Parent) on the **Available Program Positions** page. Find the program and click on **Select** than select **View Available Positions**.

Additional Program Positions		
Programs	Activity Type	
1 2018 ITS Soccer	Soccer	<a href="#">Select</a>

[Back](#) [View Available Positions](#)

Order Summary	
Registration	\$0.00
<b>Cart Subtotal</b>	<b>\$0.00</b>
<a href="#">View Cart</a>	

**Need Help?**

Inter Tribal Sports  
40880 County Center Dr., Suite K  
Temecula, California 92591  
Phone: 951-719-3444  
[info@intertribalsports.org](mailto:info@intertribalsports.org)  
DICK'S Team Sports HQ (powered by Blue Sombrero) is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration F.A.Q.](#)

Find the position and the league that is needed and select **Sign Up** then select **Continue**.

Available Positions		
1	2018 ITS Soccer	D League (7yrs old and under) > Positions
Head Coach		<a href="#">Sign Up</a>
Team Manager		<a href="#">Sign Up</a>
Assistant Coach		<a href="#">Sign Up</a>
Team Parent		<a href="#">Sign Up</a>
2	2018 ITS Soccer	C League (11yrs old and under) > Positions
Head Coach		<a href="#">Sign Up</a>
Team Manager		<a href="#">Sign Up</a>
Assistant Coach		<a href="#">Sign Up</a>
Team Parent		<a href="#">Sign Up</a>
3	2018 ITS Soccer	B League (14yrs old and under) > Positions
Head Coach		<a href="#">Sign Up</a>
Team Manager		<a href="#">Sign Up</a>
Assistant Coach		<a href="#">Sign Up</a>
Team Parent		<a href="#">Sign Up</a>

[Back](#) [Show More](#)  I do not wish to volunteer at this time [Continue](#)

Order Summary	
Registration	\$0.00
<b>Cart Subtotal</b>	<b>\$0.00</b>
<a href="#">View Cart</a>	


**Need Help?**

Inter Tribal Sports  
40880 County Center Dr., Suite K  
Temecula, California 92591  
Phone: 951-719-3444  
[info@intertribalsports.org](mailto:info@intertribalsports.org)  
DICK'S Team Sports HQ (powered by Blue Sombrero) is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration F.A.Q.](#)


9. Select the box **Sign up \_\_\_\_\_**, select **Continue** and go to step 10. If another Coach/Team Manager/Team Parent needs to be register, select the box **+ Sign up a Family Member**, select **Continue** and continue to step 11.

Who would you like to sign up for the following position(s)?

1 2018 ITS Soccer → D League (7yrs old and under) → Head Coach



Sign up  
**testuser413a**  
(Selected)



Sign up a  
Family Member

[Back](#) [Continue](#)

**Order Summary**

Registration	\$0.00
Cart Subtotal	\$0.00

[View Cart](#)

**Need Help?**


Inter Tribal Sports  
40880 County Center Dr., Suite K  
Temecula, California 92591  
Phone: 951-719-3444  
[info@intertribalsports.org](mailto:info@intertribalsports.org)

DICK'S Team Sports HQ (powered by Blue Sombrero) is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration F.A.Q.](#)

10. Fill out the information and select **Continue**. Go to step 12.

RS Position Information needed for Raymond Santiago

1 2018 ITS Soccer      B League (14yrs old and under)      Head Coach



Please click the image to the left to upload your photo.

Legal First Name\*

Middle Initial

Legal Last Name\*

Relationship to Participants

Date Of Birth\*

Gender\*

Street\*

Unit#

City\*

State\*

Zip Code\*

Telephone

Email Address\*

Have you ever been convicted of a crime of violence, crime against a person, or a felony?  
 Yes  No

If yes, please explain\*

**Coaches Code of Conduct Waiver**

- 1) I shall not indulge in conduct that would incite players or spectators against the officials, program coordinators, coaches or teams. Public criticism of officials, players, ITS staff or coaches is unacceptable.
- 2) I will treat all players, coaches, officials, ITS Staff and fans with respect regardless of race, gender, creed or ability.
- 3) I will not use profanity or aggressive language that could set a negative example for our athletes.
- 4) I will encourage good sportsmanship by demonstrating positive support for all players, coaches, officials, and ITS Staff at every game. In addition, I will shake hands with my opponent before and after each game regardless of the outcome.
- 5) I will have an open line of communication with parents and players and encourage parent participation to help inspire athletes to achieve their full potential.
- 6) I will place the emotional and physical well-being of our youth athletes above all else.
- 7) I will set the development of both individual and team skills for all players as a top priority.
- 8) I will provide a sports environment for my team that is free of drugs, tobacco, and alcohol and I will refrain from their use at all Inter Tribal Sports events.
- 9) I will do my best to provide a safe playing situation for my players.
- 10) I will do my best to organize practices that teach the necessary skills needed to compete, as well as, being enjoyable and challenging for all my players.
- 11) I will stress the importance of putting the team first while still finding ways for players to be successful individually.
- 12) I will remember that I am a youth coach, and that the game is for the children and not the adults.
- 13) I will respect and adhere to the policies and procedures of Inter Tribal Sports.
- 14) I understand that Inter Tribal Sports has the right to remove any coach whose actions are detrimental to the team and/or our mission.

Waiver  I accept\*

Volunteer Certification Waiver  I accept\*

I agree to attend the required Coaches and players Camp.

If I cannot attend the required Coaches Clinic, I will complete and send the Absentee Coach Acknowledgement (form is located on the ITS website under League Forms) form to:

Email: [info@intertribalsports.org](mailto:info@intertribalsports.org)

Tribe Head Coaching for\* (i.e. Pechanga, Mesa Grande, Cahuilla etc.)

Back
Create Additional Account User & Continue

Order Summary	
Registration	\$0.00
<b>Cart Subtotal</b>	<b>\$0.00</b>
<a href="#" style="background-color: #008000; color: white; padding: 5px 15px; text-decoration: none; border-radius: 3px;">View Cart</a>	

**Need Help?**

Inter Tribal Sports  
 40880 County Center Dr., Suite K  
 Temecula, California 92591  
 Phone: 951-719-3444  
[info@intertribalsports.org](mailto:info@intertribalsports.org)  
 DICK'S Team Sports HQ (powered by Blue Sombrero) is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration F.A.Q.](#)



# 11. Fill out the information and select **Create Additional Account User & Continue.**

### Position Information needed

1
2018 ITS Soccer
B League (14yrs old and under)
Head Coach
>

Please click the image to the left to upload your photo.

Legal First Name\*

Middle Initial

Legal Last Name\*

Relationship to Participants ▼  
Select your relationship to your participants

Date Of Birth\* Month ▼ Day ▼ Year ▼

Gender\* ▼  
Select Gender

Street\*   
16 Characters Remaining

Unit#

City\*

State\*

Zip Code\*

Telephone

Email Address\*   
100 Characters Remaining

Have you ever been convicted of a crime of violence, crime against a person, or a felony?  
 Yes  No

If yes, please explain\*   
500 Characters Remaining

Coaches Code of Conduct Waiver

- 1) I shall not indulge in conduct that would incite players or spectators against the officials, program coordinators, coaches or teams. Public criticism of officials, players, ITS staff or coaches is unacceptable.
- 2) I will treat all players, coaches, officials, ITS Staff and fans with respect regardless of race, gender, creed or ability.
- 3) I will not use profanity or aggressive language that could set a negative example for our athletes.
- 4) I will encourage good sportsmanship by demonstrating positive support for all players, coaches, officials, and ITS Staff at every game. In addition, I will shake hands with my opponent before and after each game regardless of the outcome.
- 5) I will have an open line of communication with parents and players and encourage parent participation to help inspire athletes to achieve their full potential.
- 6) I will place the emotional and physical well-being of our youth athletes above all else.
- 7) I will set the development of both individual and team skills for all players as a top priority.
- 8) I will provide a sports environment for my team that is free of drugs, tobacco, and alcohol and I will refrain from their use at all Inter Tribal Sports events.
- 9) I will do my best to provide a safe playing situation for my players.
- 10) I will do my best to organize practices that teach the necessary skills needed to compete, as well as, being enjoyable and challenging for all my players.
- 11) I will stress the importance of putting the team first while still finding ways for players to be successful individually.
- 12) I will remember that I am a youth coach, and that the game is for the children and not the adults.
- 13) I will respect and adhere to the policies and procedures of Inter Tribal Sports.
- 14) I understand that Inter Tribal Sports has the right to remove any coach whose actions are detrimental to the team and/or our mission.

I accept\*

I agree to attend the required Coaches and players Camp.

If I cannot attend the required Coaches Clinic, I will complete and send the Absentee Coach Acknowledgement (form is located on the ITS website under League Forms) form to:

Email: [info@intertribalsports.org](mailto:info@intertribalsports.org)

Volunteer Certification Waiver

I accept\*

Tribe Head Coaching for\*  
(i.e. Pechanga, Mesa Grande, Cahuilla etc.)

### Order Summary

Registration	\$0.00
Cart Subtotal	\$0.00

View Cart

#### Need Help?

Inter Tribal Sports  
40880 County Center Dr., Suite K  
Temecula, California 92591  
Phone: 951-719-3444  
[info@intertribalsports.org](mailto:info@intertribalsports.org)

DICK'S Team Sports HQ (powered by Blue Sombrero) is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration F.A.Q.](#)

Back

Create Additional Account User & Continue

ITS & Dick's Team Sports HQ Powered by Blue Sombrero – New Account Registration

Page 9

12. The last screen is the Checkout screen. Please ignore this section as our programs are free and select **Continue**.

### Registration Summary

TT 1
2018 ITS Soccer
B League (14yrs old and under)
Test Test

<b>Payment Options</b>		<b>Registration Breakdown</b>
Pay in Full	\$0.00 <span style="background-color: #008080; color: white; padding: 2px 5px; border-radius: 3px;">Selected</span>	Division Price \$0.00
		Subtotal \$0.00

Continue

### Order Summary

Registration Subtotal	\$0.00
Total	\$0.00
Due Today	\$0.00
Open Balance	\$0.00

### Payment Information

### Order Review & Submission

Back

### Need Help?

Inter Tribal Sports  
40880 County Center Dr., Suite K  
Temecula, California 92591

Phone: 951-719-3444  
[info@intertribalsports.org](mailto:info@intertribalsports.org)

DICK'S Team Sports HQ (powered by Blue Sombrero) is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration F.A.Q.](#)

13. Select **Submit Order**.

### Registration Summary

### Payment Information

### Order Review & Submission

<b>Registration Summary</b>	
Test's Registration	\$0.00
Subtotal:	\$0.00

\$ 0.00

**ORDER TOTAL: \$0.00**  
**DUE TODAY: \$0.00**

Back
Submit Order

### Order Summary

Registration Subtotal	\$0.00
Total	\$0.00
Due Today	\$0.00
Open Balance	\$0.00

### Need Help?

Inter Tribal Sports  
40880 County Center Dr., Suite K  
Temecula, California 92591

Phone: 951-719-3444  
[info@intertribalsports.org](mailto:info@intertribalsports.org)

DICK'S Team Sports HQ (powered by Blue Sombrero) is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration F.A.Q.](#)


14. An email will be sent to ITS and Account User (and any additional users) for each player. The email will have the information that will be on the **Order Confirmation** page. Please read and exit back to **My Account**.

**Order Confirmation**

**Congratulations! Your order has been submitted!**

**Order Confirmation # 82267554**  
Thank you for your order. You will receive an order confirmation email soon.

---



\$0.00

**Registration Summary**

<b>Test Test:</b>		
2018 ITS Soccer		
B League (14yrs old and under)	\$0.00	
<b>Registration Subtotal:</b>		<b>\$0.00</b>
<b>Payment Amount:</b>		<b>\$0.00</b>

**Order Confirmation Message for: 2018 ITS Soccer**  
Thank you for your Registration. We are currently forming teams and will contact you via email if we have any questions regarding your registration. Please check your email regularly as it is our main source of communication for game schedules, cancellations, championship brackets, etc.

Note, if individual players have not provided an age verification document through the online registration process one of the following age verification documents must be submitted in order to finalize the 2018 Soccer Season player registration( within 48 hours of the game day):

- Birth Certificate
- Passport
- Immunization Record
- State Identification Card

Verification documents may be submitted online. You may log back on and edit your players information. This is where you can attach age documents. Please do not fax or email age verification documents. This process is the most secure way.

**INTERNAL RULES DISCLAIMER:** Though Inter Tribal Sports has a set of rules and regulations, it is important to contact the tribe your player has intended to play for. Each tribe has their own internal rules and regulations regarding ITS (i.e. registration deadline).

**TRIBAL TRANSFER DISCLAIMER:** All registrations are currently being processed at this time. In the case that some tribes may not have enough participants to form a team, an Inter Tribal Sports staff member will notify you with other options. \*All dates are subject to change Game days schedules: Please refer our website under programs.

We look forward to a great 2018 Soccer Season!

My Account

**Need Help?**

Inter Tribal Sports  
40880 County Center Dr., Suite K  
Temecula, California 92591

Phone: 951-719-3444  
[info@intertribalsports.org](mailto:info@intertribalsports.org)

DICK'S Team Sports HQ (powered by Blue Sombrero) is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration F.A.Q.](#)

15. Congrats on completed the online registration process!